



**World Health  
Organization**

**World Health Organization and Other Entities**

### Travel Request Details

|                 |            |            |                     |             |           |          |             |          |  |
|-----------------|------------|------------|---------------------|-------------|-----------|----------|-------------|----------|--|
| TR No / Version | TR1168743/ | Payee Name | SOPROMADZE, MR ZAZA | Payee PO No | 201715330 | Capacity | Participant | Staff No |  |
|-----------------|------------|------------|---------------------|-------------|-----------|----------|-------------|----------|--|

### Travellers

| Traveller Name      | Gender | DOB | Unit | Traveler's Address | 144 Ak. Tsereteli Avenue,,<br>Ph: +995322510011<br>E Mail: nana@moh.gov.ge |
|---------------------|--------|-----|------|--------------------|----------------------------------------------------------------------------|
| SOPROMADZE, MR ZAZA | Male   |     |      |                    |                                                                            |

**Remarks** Participation in 2 days meeting on UHC assistance to GEO, 28-29 April 2017, Barcelona, Spain

### Transport Cost

| Line No | PO No     | Supplier Name and Address                                                                                                        | Estimated Local Cost (Currency of PO) | Estimated Cost(USD) |
|---------|-----------|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------|
| 1       | 201715333 | CARLSON WAGONLIT TRAVEL A/S, Tel.: +45 33 63 78 14, Email: who.dk@contactcwt.com, Orestads Boulevard 35, , Copenhagen S, Denmark | 3724 DKK                              | 538                 |

### Perdiem & Other Costs

Amount in USD

| Line No      | Travel Type | Transport Mode | Arrival City, Country       | Departure City, Country      | Arrival Date/ Departure Date | %   | Nights | Perdiem Rate | Total Perdiem | Danger Pay | Travel Allowance | Estimated Cost |
|--------------|-------------|----------------|-----------------------------|------------------------------|------------------------------|-----|--------|--------------|---------------|------------|------------------|----------------|
| 0            | Duty Travel |                |                             | TBILISI, Georgia             | 17-Apr-2017                  | 100 | 0      | 0            | 0             | 0          | 0                | 0              |
|              | Purpose     |                |                             |                              |                              |     |        |              |               |            |                  |                |
| 1            | Duty Travel | Air Economy    | Barcelona, Spain/ Barcelona | Barcelona, Spain/ /Barcelona | 17-Apr-2017 / 19-Apr-2017    | 90  | 2      | 247          | 445           | 0          | 0                | 445            |
|              | Purpose     |                |                             |                              |                              |     |        |              |               |            |                  |                |
| 999          | Duty Travel | Air Economy    | TBILISI, Georgia            |                              | 19-Apr-2017                  | 100 | 0      | 0            | 0             | 0          | 0                | 0              |
|              | Purpose     |                |                             |                              |                              |     |        |              |               |            |                  |                |
| <b>Total</b> |             |                |                             |                              |                              |     |        |              | 445           | 0          | 0                | 445            |

### Funding Sources

| Line No | Funding Source                                                        | Amount |
|---------|-----------------------------------------------------------------------|--------|
| 1       | EUGEO1610875-11.1-63944-518-Travel-EU_GEO WHO Country Office, Georgia | 983    |

|                                   |     |
|-----------------------------------|-----|
| <b>Additional Perdiem</b>         | 0   |
| <b>Excess Baggage Cost</b>        | 0   |
| <b>Lump Sum Option</b>            | 0   |
| <b>Other Costs</b>                | 0   |
| <b>Estimated Total Cost (USD)</b> | 983 |

### Special Instructions

|                                       |                                    |    |                             |    |                                |
|---------------------------------------|------------------------------------|----|-----------------------------|----|--------------------------------|
| Traveller Carrying computer equipment | WHO Property Value of the Property | No | Security Clearance Required | No | Recognized Place of Residence: |
|                                       | With Value in Excess of US\$8000   | No | Medical Clearance Required  | No | Educational Institution        |
|                                       |                                    |    |                             |    | School Year                    |

The issuance of this Travel Authorization is subject to the rules and regulations of WHO, which depending on the status of the Traveller, may affect insurance and other entitlements. Additional details may be obtained from the technical unit originating this Travel Authorization. WHO liability does not include periods of annual or compensatory leave or private deviation. The class of travel indicated on this Travel Authorization is in line with WHO Travel Policy and cannot be upgraded without approval. Ticket costs indicated are for budgeting purposes only and may not be exceeded. The Traveller is liable for any unused tickets not returned to the Travel Unit before they expire.

### Medical Requirements

Staff members who are required to travel on long or short-term assignments for the Organization to areas where certain diseases are endemic or epidemic, or where there are special health hazards, should consult the staff physician as far in advance of their departure as possible about the immunizations/prophylaxis it will be necessary or advisable for them to have, and on any other precautions they should take to safeguard their health. In addition, those staff members who are aware that their functions render them especially liable to be called on at short notice to travel to any part of the world should ensure that those immunizations which are required in certain countries are never allowed to become invalid.

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|---------------------|--------|-----|------|--------------------|----------------------------------------------------------------------------|
| SOPROMADZE, MR ZAZA | Male   |     |      |                    |                                                                            |

**Security Requirements**

All official travel involving Staff members, Consultants, Temporary Advisers and Dependents is subject to travel notification or security clearance, based on the security situation at destination. It is the traveller's responsibility to submit a travel notification or the request for security clearance accordingly. When security clearance is applicable, it is the responsibility of the traveller not to commence travel before clearance is received.

**Approvers**

| Name / Tel.                | Unit                                     | Cluster | Action    | Date & Time of Action | Status     |
|----------------------------|------------------------------------------|---------|-----------|-----------------------|------------|
| NINUA, Mrs Irina           | EU_GEO WHO<br>Country Office,<br>Georgia |         | Submitted | 03-Apr-2017 10:21     | In Process |
| IVANUSA, Doctor<br>Marijan | EU_GEO WHO<br>Country Office,<br>Georgia |         | Approved  | 03-Apr-2017 11:24     | Approved   |

**APPROVED**